

**Regular Town Board Meeting  
August 14, 2023 7:00pm**

**Minutes**

**Board Members Present:** Steve Becker, Steve Seidl, Noah Raab, Jan Kaiser, Taylor Gotz

1. The meeting was called to order at 7:00 pm by Chairperson Becker. The Pledge of Allegiance was recited and roll call noted.
2. Minutes from the July 10, 2023 Board meeting were read with no additions or corrections. Motion by SSeidl, second NRAab to accept the minutes as read, motion carried. (Becker-Yes,Raab-Yes,Seidl-Yes)
3. August invoices were approved for payment.
4. The monthly revenue/expense report was shared by the Treasurer. Motion to approve SSeidl, second NRAab. (Becker-Yes,Raab-Yes,Seidl-Yes)
5. Road Work
  - Road Bids were accepted and opened
    1. Pleasant Hill – three bids were received (see attached tabulation) Becker Trucking was awarded the bid at \$62,634.00. Motion made by NRAab, second by SSeidl to approve motion carried (Becker-Yes, Raab-Yes, Seidl-Yes)
    2. Gravel and Road Base Bids – Kafka Granite - \$10.25/Yd, Becker Road Base - \$10.66 Yd. Motion made by SSeidl, second by NRAab to approve, motion carried (Becker-Yes, Raab-Yes, Seidl-Yes)
  - Culverts throughout the Township will be installed by Wood County Highway Department.
6. Zoning
  - Zoning variance has been requested for Rapid Air for a larger sign than allowed by the Zoning Ordinance. The Zoning Board met on July 25, 2023 to review and made recommendation to the Board to approve as requested with no Public Hearing required. Motion to approve SSeidl, second NRAab. (Becker-Yes,Raab-Yes,Seidl-Yes)
  - Solar Farm discussion was held.
  - A review of Town required building related permits include:
    1. Culvert – New and Replacement
    2. Utility
    3. Zoning on all new and some remodeling projects
    4. Inspection on all new construction
    5. Conditional Use
  - County Permits
    1. Sanitary
    2. Culvert of County Roads
    3. Certified Survey on Parcels less than 5 acres
  - Zoning Meeting – Next Zoning meeting schedule for 8/29/2023 at 8:00pm
7. Tractor Sale – New Holland tractor was sold for \$12,000.00. Discussion held to use \$7200 of that money to rent equipment to cut ditches. Wood County charges \$1500/Day and Town can rent at cheaper rate. Motion to approve SSeidl, second NRAab. (Becker-Yes,Raab-Yes,Seidl-Yes)

8. Elections Polling Place – Discussion was held regarding the Election Polling Place. It was brought up at a meeting between several Village Board Members and the Town Chair that the Village thought the Town was not “pulling their weight” when it came to sharing in the cost of elections. Neither of the Clerks were asked to participate in this discussion. The Town Clerk informed the Board that there are many costs and services that the Town participates in. These include sharing in the cost of updates to voting booths, sharing in the cost of all Covid related requirements and shields, picking up and returning media for both the Town and Village, taking voting machines in for maintenance and picking up said machines, helping set up and tear down for all elections, shared the cost of secure cabinet for election related items. In order to hold elections separately would require purchase of an additional set of voting machines, making our building ADA compliant, possibly updating our bathrooms, updating our parking lot. No vote was taken on this request but the recommendation was to leave the current process in place.
9. Town Attorney – Discussion was held regarding retaining a Town Attorney. There are many decisions that need to be made that require an Attorney’s opinion. The Wisconsin Town’s Association does have attorneys that will give advice on the correct use of State Statutes but they will not give or write opinions or make decisions for the Town. The Chair will check into this.
10. Public Requests for information – list of charges being developed but will need Legal Opinion before approving and publishing.
11. Recycling – New dumpsters were delivered without anyone being notified from the Town. The Clerk called Waste Management to discuss. The recycling attendants have indicated that the new shape impacts their jobs. The dumpsters are always full on collection days. The need does arise where the attendant needs to climb on a ladder in order to adjust the materials in the dumpster. At this time the Town will keep the service as is.
12. Fire Department
  - Discussion was held regarding the Fire Engine chassis request originally made at the Joint Fire Department meeting held on August 7, 2023. The Town share for the purchase would be ~\$64,000. The Chair would like to divert ARPA money to pay for this installment. The Clerk informed the Board that in order to do so they would have to rescind the original motion to use the ARPA money to pay the Highway worker wages.
  - Motion by SSeidl to rescind the motion to use ARPA money to pay highway worker wages, second NRaab (Becker-Yes, Raab-Yes, Seidl-Yes) Motion Carried
  - Motion by SSeidl to use ARPA money to pay the Town Share of the Fire Engine Chassis, second NRaab (Becker-Yes, Raab-Yes, Seidl-Yes).
13. The Clerk shared information about current public requests for information. There was discussion regarding a fee schedule for public requests. The Clerk will gather information to bring back to the Board.
14. Communications and petitions by Town Clerk – no discussion or action.
  - Utility Permit received for Tri Star Dairy for installing new well and drilling under road to connect to farm.
  - July Fire Department and WTA Minutes received
  - Fall Workshop and Convention noted.
15. Public Input – There was no official public input
16. Next meeting date September 11, 2023, 7:00pm

17. Motion by SSeidl, second NRaab to adjourn at 8:55pm, motion carried. (Becker-Yes,Raab-Yes,Seidl-Yes)

Respectfully submitted,  
Jan Kaiser, Clerk

Others Present: Troy Weichelt, Jim Hilgart, Cody Hilgart, Kim Kaiser, Randy Seidl, Jared Becker, Arnie Lueck, Dick Austin, Tom Bauer, Colin Bores

Attachments: Road Bid Notices, Bid Document, Fire Engine Chassis Quote, Highway Road Work Report/Jake Breu